

CONSTITUTION OF THE OREGON FARRIERS ASSOCIATION

ARTICLE 1. NAME AND OFFICES.

The name of this organization shall be the Oregon Farriers Association. An office shall be maintained in a location determined by the Board of Directors.

ARTICLE 2. PURPOSE.

The purpose of the O.F.A. is to organize farriers and other interested parties for the promotion of interest in the art and science of the farrier; to inform the public, and particularly the horseowner of the quality and standard of service to which he or she is entitled as defined in the Standards for Conduct of the Farrier which is a part of the By-Laws; to assist those who want to enter the farrier trade; to assist a farrier to further his or her skills; to provide a forum to formulate and express policies of the Association to the public and to private and public organizations, and to cooperate with other related associations, groups, councils, boards or interests of the equine industry.

ARTICLE 3. MEMBERSHIP AND VOTE.

The membership of the association shall consist of three categories: (1) Regular Members. (2) Associate Members. (3) Honorary Members.

Membership in the Oregon Farriers Association is a family membership. Regular members shall pay dues as prescribed in the By-Laws, and be entitled to one vote each (farrier and spouse). Recognizing that the Association will not succeed without the support of our families, and that it is often wives (spouses) who do invaluable work as bookkeepers, secretaries, editors, and writers for the newsletter, farrier and spouse have one vote each in elections and may hold separate offices in the Association.

Associate members shall pay dues as prescribed in the By-Laws and shall be those who are sufficiently interested in the activities of the Association and the art of the farrier, regardless of professional or business interest.

Honorary members shall pay no dues and shall have no voting or office-holding privileges. They may, however, enter all discussions and Association activities at general membership meetings. Similarly, associate members have no vote and may not hold office, but they are encouraged otherwise to take part in Association activities.

ARTICLE 4. FINANCES.

Dues shall be payable to the Treasurer of the Association as specified in the By-Laws. The Treasurer is authorized to accept any donation, gift or bequest of any individual or

organization on behalf of the Association. All funds shall be handled as provided in the By-Laws.

ARTICLE 5. OFFICERS.

The officers of the Association shall be the President, Vice-President, Secretary, and Treasurer.

All officers shall serve until successors have been duly elected. Duties of all officers shall be as described in the By-Laws. At the annual fall clinic and contest there will be a general membership meeting to nominate officers. Voting will be by mail-in ballot shortly afterward. (Dues for the next year are payable at this meeting.) Thirty days will be allowed from the date the ballots are mailed out until they are counted.

The President and Secretary shall be elected for two year terms on even numbered years ('82, '84, '86, etc.) and Vice-President and Treasurer on odd numbered years ('83, '85, '87, etc.). Officers will assume duties immediately on election. If an officer resigns his or her post, the Board of Directors will appoint a member to fill that post for the remaining term or until the next fall clinic/contest, whichever comes first.

ARTICLE 6. BOARD OF DIRECTORS.

The Board of Directors shall consist of the elected officers of the Association, and the area representatives of the various areas of the state. The area representatives shall be elected annually at each area's general meeting and clinic, or if there is none any given year, at the next general meeting.

The Board of Directors shall have the authority to manage the affairs of the Association, subject to this Constitution and By-Laws, and shall have control over all matters not otherwise provided for.

The Board of Directors shall meet at the call of the President or any three Board members, and a simple majority of its members present shall constitute a quorum. In the event of a tie vote, the issue shall be referred to the Association membership for resolution. In the event a Board member is unable to attend a Board meeting he or she may give a proxy (signed and dated) to another member who will be present to vote as that second member sees fit. To call a Board meeting fifteen days notice should be given to the Secretary who will notify all the Board members at least 10 days before the date of the meeting.

ARTICLE 7. MEETINGS.

Regular meetings of the Association shall be held at least once a year, and may be held if desired at each of the

clinics, contests or conventions held in the various areas of the state.

The President or three members of the Board of Directors may call special general membership meetings as they deem necessary. The Secretary shall issue such a call by notification of members by regular mail or telephone at least 10 days in advance of the planned meeting. The notification will specify the time, date, place and purpose of the meeting. A quorum requires the attendance of one-fourth of the membership and the presence of the President or Vice-President and two others from the Board of Directors. If a quorum is not present, a majority of members present may adjourn the meeting without further notice.

ARTICLE 8. AMENDMENTS.

This Constitution shall be amended in the following manner: (1) The amendment shall be proposed and discussed at a regular or special meeting, but no vote shall be taken at that time. (2) The Secretary shall then publish the proposed amendment in ballot form in a special notification to the membership. (3) A two-thirds majority of the ballots returned within thirty days is required to pass the amendment. Regular business is voted on in the same three-stage manner except that only a simple majority of the ballots returned is necessary to pass an issue.

ARTICLE 9. SPECIAL REPRESENTATIVES.

The Board of Directors shall appoint representatives from the Oregon Farriers Association to any horse or farrier related council or association to which the Association wishes to be represented.

BY-LAWS OF THE OREGON FARRIERS ASSOCIATION

SECTION 1. DUES.

All Regular members shall pay \$25.00 annual dues to the Association through remittance to the Treasurer. All Associate members shall pay \$10.00 annual dues to the Association in the same manner as Regular members.

Annual dues shall cover the period from January 1 to December 31 and shall be payable no later than November 1. If a new member joins after July 1, the dues shall cover the six months of that year in addition to the following calendar year. When any member shall be in default in the payment of dues past January 1, membership in the Association shall automatically cease.

SECTION 2. FINANCES.

The elected officers are responsible for maintaining a balanced budget within the resources of the Association. Disbursement of funds shall be approved by a finance committee appointed as necessary by the President. The Treasurer is authorized to maintain a petty cash fund of not more than \$25.00 to cover incidental expenses. Accounting of this fund shall be to the finance committee or to the Board of Directors. Records of funds of the Association shall be kept by the Treasurer. A statement of the financial condition of the Association shall be presented at each regular meeting, and accounts will be audited at least annually or as otherwise specified by the Board of Directors.

SECTION 3. DUTIES OF OFFICERS.

It shall be the duty of the President to preside at all meetings of the Association and of the Board of Directors to perform such function as may be necessary to conduct efficiently the affairs of the Association. It shall be the duty of the Vice-President to attend all meetings of the Association and of the Board of Directors. In the absence of the President or his or her inability to serve, the Vice-President shall assume the President's duties. It shall be the duty of the Secretary to attend all meetings of the Association and of the Board of Directors and to keep a record of the proceedings. Upon notice from the President or three members of the Board of Directors, the Secretary shall notify all members at least 10 days before the time set for special meetings. It shall be the duty of the Treasurer to make collections and disbursements and maintain records as provided for in the Constitution, By-Laws and the direction of the Board of Directors.

SECTION 4. VOTES.

All Regular members are entitled to one vote. Since all voting will be by mail there will be no absentee ballots or proxy votes (except at Board of Directors meetings). Measures which require a speedier resolution than is possible by a mail-in ballot will be dealt with, at least on an interim basis, by the Board of Directors.